



**THÉÂTRE CAPITOL THEATRE
RENTAL/PERSONNEL/SERVICE RATES**

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|---|---|-------------------------------------|-------------------------|
| Main Stage | | | |
| Commercial | \$1000.00/8 hrs or 10% (See Notes 1 and 5) | | Overtime rate: \$150/hr |
| Local Commercial | \$650.00/8 hrs or 10% (See Notes 1, 2, 4 and 5) | | Overtime rate: \$120/hr |
| Local Registered Charities and Not-for-Profit organizations (for fundraising events only) | \$500.00/8 hrs (See Notes 3, 4 and 5) | | Overtime rate: \$120/hr |
| Empress Theatre (see Note 5) | | | |
| Basic Rental | Ticket or non-ticketed events | \$250 | |
| In combination with the Main Stage (when available) | | \$150 is added to Basic Rental Rate | |
| Balcony Lounge (see Note 5) | | | |
| Basic Rental | 60\$/hour | \$100 half day price | \$150 full day price |
| Main Lobby (see Note 5) | | | |
| Basic Rental | \$150 | | |

BOX OFFICE FEES

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| Box Office fee | 6% of Gross Ticket Sales |
| Capitol Improvement Fund | <ul style="list-style-type: none"> The CIF of \$3.50 is added to cost of each ticket priced over \$12.50 (including HST). The CIF of \$2.50 is added to cost of each ticket priced \$12.50 and under (including HST). \$2.50 is charged for each complimentary ticket issued. A flat rate of \$350 - \$500 will apply for non-ticketed events. |

PERSONNEL RATES

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|--|---|
| Technical Director on Duty (mandatory) | \$22/hr (min. 4 hrs - Overtime rate after 8 hrs - \$33.00/hr) |
| Outside Security | Cost plus 15% |
| Front of House Manager (mandatory) | \$20/hr (min. 4 hrs - Overtime rate after 8 hrs - \$30.00/hr) |
| Light & Sound Technicians (mandatory) | \$22/hr (Overtime rate - \$33.00/hr) |
| Stage Hand/Loader Crew | \$18/hr (Overtime rate - \$27.00/hr) |
| Other specialize staff: Follow-spot, fly | \$20/hr (Overtime rate - \$30.00/hr) |
| Wardrobe Assistant | \$25/hr (Overtime rate - \$37.50/hr) |
| Head Technician | \$35/hr (min. 4 hrs - Overtime rate - \$52.50/hr) |
| Rigging Technician | \$35/hr (min. 4 hrs - Overtime rate - \$52.50/hr) |
| Ushers: Main Stage | \$1 per hour per usher (min. 4 hrs), minimum \$50. Number of ushers required will be determined by the Capitol Theatre. |
| Ushers: Empress | \$15 flat rate |

NOTES

1. According to NB Labour regulations, an overtime rate of 1.5 X regular wages will apply to those employees working on the following statutory holidays: New Year's Day, Good Friday, Canada Day, Remembrance Day, civic holiday, Labour Day, Christmas, and Boxing Day.
2. Our theatre technicians can do lighting design for you. The cost will be reflective of the client's needs.

FACILITY AND EQUIPMENT COSTS

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|---|---|
| Basic set-up (mandatory) | \$50 to \$150 per show Additional charges will apply for other than basic set-up |
| Room cleaning | \$50 to \$150 per room Additional charges will apply for other than basic clean-up |
| Painting of stage | \$250 to return it to black or cost to repair if damaged |
| Seat Removal | \$50 per seat |
| Rental - Grand piano | \$100 (plus \$100 tuning fee) |
| Follow spot | \$50 per spot - per show plus cost for operator |
| CO2 Hazer | \$50 per show |
| Projector – Main Stage | \$200 per day |
| Projector – press conference and in Empress | \$50 per day |
| Backline / Additional production equipment / musical instruments required | Cost + Delivery + 15% - deposit may be required |

MISCELLANEOUS

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|----------------------------|--|
| Poster distribution | Available on request; please request price list (per poster, placement in the Greater Moncton area). Cost + 15% |
| Media advertising | Cost + 15% (for out of area customers only) |
| Merchandise sales | 10% when seller provides float and sales personnel; 15% when the Capitol Theatre provides float and/or personnel |
| SOCAN | As per SOCAN tariff (minimum \$36,60 + HST) |
| Catering | Cost + 15% |
| Soft Drinks, Water, Juices | \$2,00per drink |
| Coffee, Tea | \$12 for small thermos \$25 for a large urn |

OTHER SERVICES AND COSTS

BAR SERVICE

The Capitol Theatre will provide a cash bar during the event at no extra charge to you.
The corporation will decide if bar service is to take place.
In the event of an 'Open Bar', a 15% service fee will apply.
When a reception takes place, service fees will be determined by the Corporation.

CATERING SERVICE

The Delta Beausejour is our primary food catering.

TAXES

The Harmonized Sales Tax of 13% will apply to all rental/personnel and service rates.

TECHNICAL FEES ESTIMATE

Minimum crew:

Mainstage: one sound technician, one light technician and one Technical Director on Duty are mandatory at all time when the Main Hall is in use.
Empress: one sound technician and one light technician are mandatory at all time when the Empress is in use.

Breaks and Meal breaks

You have to give at least one 15 minutes break to the technicians after 2 hours of work and at least 30 minutes of meal break after 5 hours of work. The technicians stay on the clock for breaks unless they are given 1 hour or more.

The Capitol Theatre mandatory technician crew have to be in 30 minutes to an hour before load in time. This is to prepare theatre and equipment for the load in.

You can contact our Technical Director Eric Haché for a quote for technical fees. He can be reached by e-mail at eric@capitol.nb.ca or by phone at (506) 856-4360.

DEPOSIT

We will require a deposit of \$500.00, a signed Rental Rates Agreement, a completed technical questionnaire, and a signed Merchandise Sales Agreement in order to confirm your date. If your event is ticketed, tickets will go on sale once all these materials are received.

In the case of Empress, we will require a deposit of \$125 plus the materials listed above. The required deposit for Balcony Lounge or Lobby rental is \$75.

All deposits are non-refundable.

RELEASE OF HOLDS

The deposit and requested material must be received within six weeks of placing a date on HOLD. If these items have not been received within six weeks of the initial hold, the date will be released. We will make all reasonable attempts to contact you personally before doing so. See note 5 (above) for further details.

NOTES

1. Rental rate is the greater amount of the basic rate versus 10% of box office receipts.
2. Rate applies to 'local' businesses from the Moncton, Dieppe and Riverview area.
3. Rate applies to not-for-profit and charitable organizations within the Greater Moncton Area. A limited number of dates are available and are for fundraising events only.
4. The Capitol Theatre retains the right to apply the greater of the basic rate of \$1,000 or 10% of box office receipts to dates that are considered prime rental dates: Fridays, Saturdays and Sundays. The prime dates could be held by the Capitol Theatre for up to one month prior to the date.
5. The Capitol Theatre reserves the right to refuse or cancel any activities taking place under this rental agreement that are deemed, in the sole discretion of the Capitol Theatre, to be objectionable. The Capitol Theatre further reserves the right to reclaim any dates that are held by the Organization / Artist but not yet confirmed with a deposit. In the event of a challenge to a hold by another rental client, the Organization / Artist with the first hold will be notified by the Capitol Theatre, and will have 72 hours in which to confirm the date with a deposit. All deposits are non-refundable.

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